## **DOCUMENT** SOLUTIONS



### > Integrate paper documents with your existing enterprise applications

- > Send paper documents electronically and securely
- > Dynamic user interface

> Change file format, select document encryption, and create searchable text right at the device

For Toshiba's e-STUDIO series of digital copiers

- > Configure devices with unique department requirements
- > Lower total cost of ownership

### Transform color or black & white paper documents into information that is easily integrated with all of your business applications.

eCopy ScanStation OP connects your color or black and white e-STUDIO MFP to your company's Email and other networked applications for low-cost, easy, instantaneous distribution and management of scanned documents. eCopy provides a simple, easy-to-use solution for extending the use of these devices while leveraging the investment in your corporate network infrastructure and applications.

### ScanStation<sup>™</sup> OP

eCopy ScanStation OP is a unit comprised of an integrated, free standing touch screen, keyboard, and PC that connects easily to Toshiba's e-STUDIO series of digital copiers. Both color and black and white scanning are supported, depending on the capability of the device. To use, simply place a paper document in the copier's document feeder and choose one of several "send" options.

Options are presented as easy-to-read icons on the eCopy ScanStation OP touch screen, and may include: Scan and Mail, Scan and Fax, Scan to Desktop, Scan to Printer, and Scan to Document Management System.

### ShareScan<sup>™</sup> OP

eCopy ShareScan OP is the software that drives the eCopy ScanStation OP. eCopy ShareScan OP integrates seamlessly with Microsoft Windows and Novell Netware networks. eCopy ShareScan OP enables connections to fax, Email, and document management applications from the device. Custom "Scan to" buttons can also be created using the eCopy Quick Connect feature.

Preview scanned documents right at the eCopy ScanStation, delete or rotate pages, and apply a Bates stamp as needed.

Send your eCopy document securely with 128-bit encryption and apply Optical Character Recognition (OCR) to generate searchable text right from the eCopy ScanStation.

Once authenticated, access your company address books to send the document with a personalized note to others.

### Secopy Desktop™

eCopy Desktop provides a powerful set of document workflow tools that enable individual users to treat copies of paper documents just like digital files-right from their desktop workstations.



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### **DOCUMENT** SOLUTIONS



# eCopy<sup>™</sup> eCopy<sup>™</sup> ScanStation<sup>™</sup> OP

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For Toshiba's e-STUDIO series of digital copiers

### ShareScan<sup>™</sup> OP Features

- Software ships complete with hardware and is ready to connect to either color or black and white devices
- Integrates seamlessly with corporate Email address books
- Provides ability to send from personal Email accounts
- > Features a preview screen for verification of image quality in either color or black and white
- > Enter tracking information for easy billing right at the copier
- Name your scanned paper documents at the eCopy ScanStation OP prior to distribution, giving the file meaning to the recipient
- Integrates directly with network fax servers and fax services
- Provides document security using password protection with 128-bit encryption for distributing and storing your scanned images
- Change file formats, encrypt documents, and create searchable text right at the eCopy ScanStation OP
- > Create custom "scan to" buttons with versatile file naming, index file creation, and destination options based on your company or department's unique requirements with the eCopy Quick Connect feature

### ShareScan™ OP Benefits ©

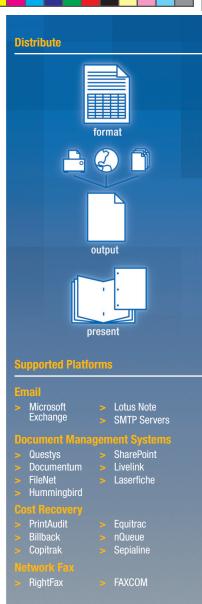
- Standardized platform integrates with dozens of applications from software providers such as Questys, Print Audit, Documentum, Open Text, Interwoven and Hummingbird
- Bates Numbering Service available to organize scanned documents, enabling quick retrieval of records
- > Cost Recovery Service available to track scanned documents and help manage expenses associated with scanned documents
- > Microsoft-centric admin model via the Microsoft Management Console

### ScanStation<sup>™</sup> OP Benefits

- > Integrated, free-standing screen and keyboard
- > No physical attachment to digital copier
- > Secure, lockable, PC enclosure
- > Tilt-swivel keyboard and touch screen

Integrate paper into your workflow! For more information on how eCopy ShareScan OP and other Toshiba Document Solutions can help you to more effectively distribute, manage, and organize your documents, call your Authorized Toshiba Dealer today or visit us on the web at www.copiers.toshiba.com/ecopy.





Compatible with all Toshiba e-BRIDGE based e-STUDIO devices

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